SCAN TO EMAIL

1 Select `SEND` on the Home screen.

2 Place the originals.

3 Specify the destination.

A Choose from the Address Book:

1. In the basic screen for sending, select `ADDRESS BOOK`
2. Select the destinations.
3. Accept the destination > `OK`

B Select from the One Touch Key

1. In the basic screen for sending, select `ONE TOUCH KEY`
2. Select the One Touch Keys where the destination is registered.
3. Accept the destination > `OK`

C Enter an email address

1. In the basic screen for sending, select `EMAIL`
2. Enter destination E-mail address > `OK`

4 Select the functions.
Select `FUNCTIONS` to display other functions.

5 Press the `START` key.
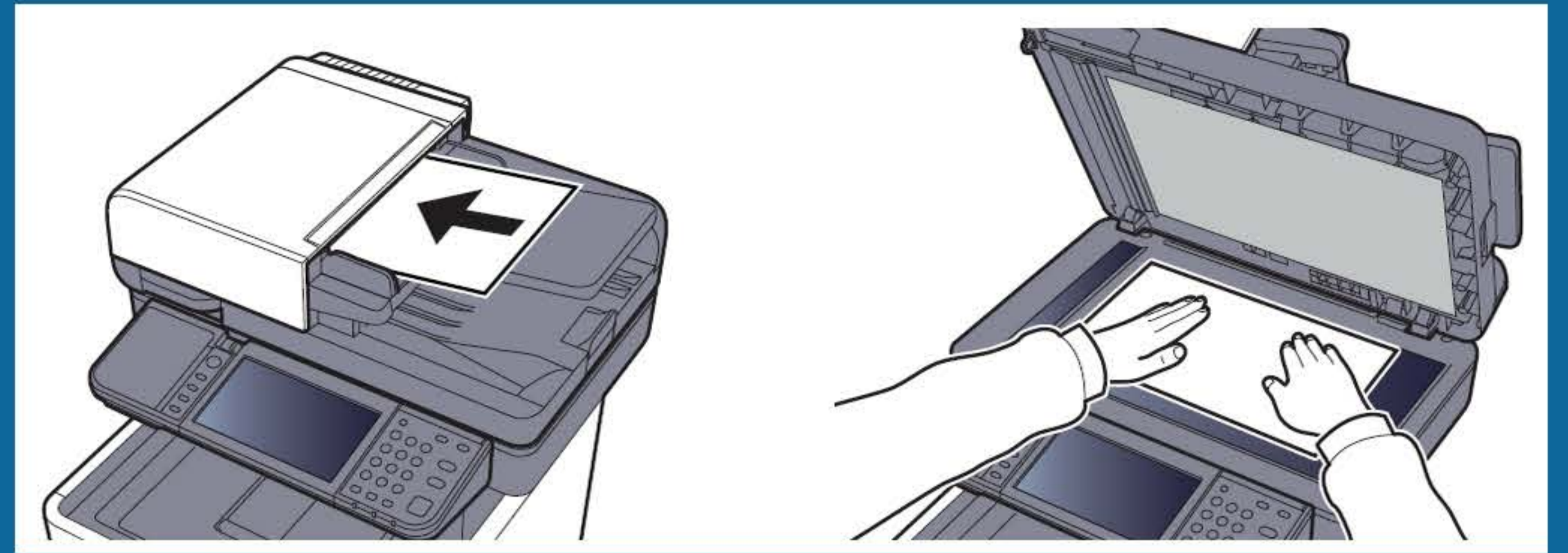
IMPORTANT

You will recieve an email from no-reply-scan@libraries.sa.gov.au

Please contact library staff for any questions or help with scan to email.